



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		Sadhu Vaswani (Autonomous) College
• Name of the Head of the institution		Dr. A.K.Singh
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone No. of the Principal		9827612295
• Alternate phone No.		7987994141
• Mobile No. (Principal)		9827612295
• Registered e-mail ID (Principal)		svcollege@rediffmail.com
• Address		Near PHP Pump House, One Tree Hills, Bairagarh
• City/Town		Bhopal
• State/UT		MP
• Pin Code		462030
2.Institutional status		
• Autonomous Status (Provide the date of conferment of Autonomy)		29/10/2015
• Type of Institution		Co-education
• Location		Semi - Urban

• Financial Status	Grants-in aid				
• Name of the IQAC Co-ordinator/Director	Dr. Mani Shugani				
• Phone No.	7987994141				
• Mobile No:	7987994141				
• IQAC e-mail ID	svciqac2022@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://sadhuvaswanicollege.com/upload/iqac/AQAR%202022-23.pdf				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://sadhuvaswanicollege.com/upload/iqac/Annual%20Academic%20Plan%202023-24.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B+	2.65	2022	27/12/2022	26/12/2027
6.Date of Establishment of IQAC			31/03/2007		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
NIL	NIL	NIL	Nil	NIL	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI	View File				
9.No. of IQAC meetings held during the year			03		
• Were the minutes of IQAC meeting(s) and	Yes				

compliance to the decisions taken uploaded on the institutional website?		
If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10. Did IQAC receive funding from any funding agency to support its activities during the year?	No	
If yes, mention the amount		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
- Financial Support for research: The IQAC secured approval from the Executive Council (EC) to provide seed money to support research. - Establishment of Skill development, Incubation Centre, Central instrumentation lab: The IQAC played a pivotal role in the establishment of an Skill development, Incubation Centre, Central instrumentation lab to empower start-up ventures, boost entrepreneurship and provide employment opportunities for students, in line with NEP. - Super 30 scheme focused on preparing students for competitive examinations.		
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		

Plan of Action	Achievements/Outcomes
Preparation of Academic calendar as per the guidelines of Higher Education, Govt. of M.P	All the curricular and extracurricular activities were conducted according to the Academic Calendar
To organize workshop	Three days workshop on 1.Upgradation of Syllabus on 20 - 22/7/2023 2.Three days workshop on Curriculum Enrichment under NEP 2020 on 26 - 28 /7/ 23
Extra-curricular activities	Organized activities of NCC, NSS, Sports, Cultural, and Important day Celebration.
Health and Hygiene and ParentTeacher-Meet (PTM)	Organized activities of Health and Hygiene and PTM
Programmes for participation of students in community outreach programmes and extension activities.	1. NSS seven days camp at Village Bakaniya Camp – from 18-03-2024 to 24-03-2024. 2.“Prevention of Water Pollution and Its Measures” extension activity on 18/08/23. 3.Awareness programme (“Importance of Education”) Visit to Samudaic Vikas Kedra on 29th August 2023. 4.One day Workshop on Financial Literacy and Awareness was organized on 27/09/23 5. Activity based on theme “Meri Mati and Mera Desh” on 10/10/23 6. “Nayee Shiksha ka samaj par prabhav” activity on 9/12/23. 7.“Sharing is caring” activity is organized on 9/12/23 . 8. Activity organized “ Samaj main Hindi ki Upadeyata” on 4/03/23. 9.Activity organized on Import and Export services at cargo Air, Raja Bhoj Airport, Bhopal on 06/03/24
Collaborative Activity	In collaboration with Khadi and Village industry commission

	Essay writing and Debate competition was organized on 10/10/23
Re-Creational Tour	Two days Tour from Bhopal to Pachmarhi on 05-06/ 02/24
Guest Lecture	1.Guest lecture on “An overview on Medicinal Plants with special reference to Research Trends on 26/8/23. 2.Guest Lecture on “IPR” on 7/10/23. 3.Guest Lecture on “ PCOS and Mensus Hygiene” on 3/11/23. 4.Guest Lecture on Value education on 30/11/23. 5.Lecture on Gender sensitization on 8/12/23
Career Guidance and Placement support	1.Open Campus drive on 5/3/24. 2. Online campus drive on 16/4/24. 3. Online campus drive on 15/5/24
Preparation of Competitive exams	Interactive session by expert Free Classes for reasoning, math's and general studies
Skill based programmes	1.Guest Lecture on “Various Themes of Science and Technology for Skill and Entrepreneurship development” on 25/8/23. 2. Two days workshop on Rakhi making and calligraphy
Inter college competition	1.Extempore Competition. 2.Talent Show
13.Was the AQAR placed before the statutory body?	Yes
Name of the statutory body	
Name of the statutory body	Date of meeting(s)
Governing Body Meeting	04/04/2024
14.Was the institutional data submitted to	Yes

AISHE ?	
• Year	
Year	Date of Submission
2023-24	20/12/2024
15.Multidisciplinary / interdisciplinary	
Sadhu Vaswani college was established in 1979 in the name of Sadhu T.L. Vaswani who was a renowned visionary and social reformer, with the vision "To be a value based recognized institution known for its focus on delivering unparalleled education ensuring excellence in academic and research activities to meet the need of community as a whole". Keeping this in mind it is a multidisciplinary institute offering education in all streams like Arts, Commerce, Science, Management and Computer Science. Following is the list of programs offered by the college: B.A. I. Group of any 3 elective subjects mentioned below: Hindi Literature/English Literature Political Science Mathematics Economics Sociology Computer Applications II. Foundation Course- compulsory subject 2. B.Sc. I. Various combinations available: Chemistry, Botany, Zoology Chemistry, Botany, Microbiology Chemistry, Botany, Biotechnology Chemistry, Zoology, Biotechnology Chemistry, Zoology, Clinical Nutrition & Dietetics Physics, Chemistry, Mathematics Physics, Computer Science, Mathematics II Foundation Course- compulsory subject 3. B.Com. I. Combinations available Accounting, Business Management, Applied Economics Accounting, Business Management, Computer Applications II. Foundation Course- compulsory subject 4. BCA- All Compulsory Subjects 5. BBA- All Compulsory Subjects 6. PG courses M.A. Hindi M.Com. M.Sc. (Physics/Chemistry/Biotechnology/Mathematics/Computer Science) PGDCA 7. Ph.D. Chemistry Commerce In addition, credit-based courses are an integral part of the curriculum, focusing on community engagement and services, which are included in Generic-Elective courses like NCC. This approach exposes students to environmental, social, and health issues and equips them with essential life skills through social service activities organized by the college's NSS, NCC, various committees, and departmental activities. To nurture research aptitude, the research scholars are already pursuing research in multidisciplinary approach. Students now have the opportunity to undertake field projects, as per the NEP guidelines. Furthermore, internships play a crucial role in providing practical experience in various activities. Students at	

the institute are actively engaged in field projects and internships. To ensure the successful completion of these projects and internships, a collaborative approach has been adopted. The institute has signed Memorandums of Understanding (MOUs) with different institutes.

16.Academic bank of credits (ABC):

Ordinance 14B of Department of Higher Education, Govt. of MP is a policy document in which article 24 mentions credit transfer of students. Our institution proposes that the record of credits earned by students in their regular courses and additional credits earned through MOOC courses of SWAYAM, NPTEL platform, Certificate courses will be deposited in the academic bank of credits as per the instructions of the Department of HE, Govt. of MP. The Institute is registered on the Academic Bank of Credits (ABC) website, <https://nad.digilocker.gov.in/signin> and www.abc.gov.in to implement this concept.

17.Skill development:

Sadhu Vaswani (Autonomous) College has created an eco-system to hone career relevant skill sets of the students. Skill enhancement in students is resonated through its enriched curriculum design, diverse electives and effective teaching and learning practice. The institution has organized capacity building programmes, certificate courses which have the specific skill components. Those specifically aimed at imparting precise skill sets to the students are ,for example are Tally, Fashion Designing and Personality Development etc., All programmes have a skill based core component of every course and integral part of the curriculum. The College encourages students from different disciplines to enroll for a skill-based course to learn beyond disciplinary boundaries.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

As the institute is in Madhya Pradesh with Hindi language as spoken language, all the subjects are taught both in Hindi and English medium. For this, faculties are already prepared for bilingual mode in both offline and online classes. To promote Indian Language, Ancient Traditional Knowledge, Indian Culture and traditions the colleges already included content regarding this in their curriculum pertaining to each subject As regards good practice, as already mentioned, the curriculum in many subjects includes small portion related to Ancient History of that subject in the first unit so that the students become well-versed with the subject deeply.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

articulated idea of what students are expected to know and be able to do, that is, what skills and knowledge they need to have, Outcome Based Education focuses on mapping, measuring and achieving predetermined educational goals to help students learn develop and nurture skills that would help them grow in their professional as well as personal life. NEP 2020 also articulates this idea and advocates framing of curriculum to achieve these objectives. Learning outcomes form an integral part of our curriculum starting from need analysis of that particular program of study to development of concept map and blue print. All teaching Departments design syllabi based on UGCs initiative of LOCF (learning Outcome Based Curriculum Framework. We also include the Course outcome, Program outcome in this process so that the teachers and students are self regulated and choose learning strategy that helps them in monitoring and achieving learning outcomes. Projects, group projects, practical's, field visits, etc. provide with ample opportunities for students. Various modes of knowledge sharing by students, such as class teaching, seminars, presentation, model creation etc. are means to achieve outcome-based learning. The internal evaluation through class test and other modes of evaluation provides an opportunity to the teaching fraternity to access the degree to which the outcomes have been achieved thus providing a tool to further improvise methods of teaching - learning in order to achieve outcome based education.

20.Distance education/online education:

The institute has adequate IT infrastructure facilities. It has developed virtual and smart classrooms. The institute also has well equipped language and other science laboratories. It provides Wi-Fi and internet facility. Institution has provision of e library and e-content. Institution can establish online platform to conduct online lectures. The institution provides online platforms like Zoom, Google classroom and other online tools for distance learning. The teaching faculties develop e-content and e-study material for the learners. It also plans to introduce new courses through SWAYAM, e PG Pathshala, NPTEL etc

Extended Profile**1.Programme**

1.1

12

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 **1327**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 **324**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 **1133**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 **362**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 **37**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1 **12**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 **1327**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 **324**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 **1133**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 **362**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	37
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	52
Number of sanctioned posts for the year:	
4.Institution	
4.1	494
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	40
Total number of Classrooms and Seminar halls	
4.3	57
Total number of computers on campus for academic purposes	
4.4	76.3
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Sadhu Vaswani(Autonomous) College Bhopal aim, is to provide a comprehensive and inclusive education that foster the development of proficient innovation and Humane individuals. The curriculum is designed to provide cultivative curiosity and inspire social change.

The curriculum adheres to learning objectives based on guideline

from

UGC, AICTE and M.P Higher education

Syllabi of various program POS, PSOS, CLOS weightage of Internal and external examination communicated through Website and Mentors group. The curriculum emphasizing high quality education, critical thinking Problem solving, skill effective communication.

under NEP 2020 core, major, minor, DSE, value added courses, are designed to improve a student's skills & knowledge beyond the curriculum & enhance their employability. Students can choose multidisciplinary subject, multiple Entry & Exits. Some value added courses are included in foundation courses in undergraduate ie.

Yoga and meditation

Environmental Education

start up and Entrepreneurship development

women empowerment

personality development and character building

Cyber security & digital awareness

While some courses are included in vocational education to empower the students for their future-

Digital marketing

E-Accounting and Taxation with GST

Accounting & Tally

web Designing .

personality development

Activities such as internship, project work, extension activity, field trip, enrich the syllabi curriculum offers vertical & Horizontal flexibility.

For systematic teaching : preparation of Institutional General Time

Table, & departmental Organogram & teaching courses plan (planer) are essential.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://sadhuvaswanicollege.com/details.php?prId=NjKxUzNXT1JMRfMyMTU_

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

05

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

381

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

74

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

05

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The Institution prescribed the latest syllabi issued by Higher Education of M.P. under NEP 2020 the syllabi related to professional ethics, Gender sensitization Human values and environmental sustainability. The college Organize various activities through various committees for inculcating the values, experiences and contribute to Environment. The students of all stream of first year learn "Environmental study" in foundation as compulsory subject

CURRICULUM DESIGN AND DEVELOPMENT

PROGRAMM WITH SYLLABUS THE REVISION

COURSES FOCUSING ON EMPLOYBILITY

FEED BACK SYSTEM

ACADEMIC FLEXIBILITY: The introduction of new courses and the use of choice-based credit system (CBCS) or Elective course system

NSS provides students with opportunity to participate in community services NSSvolunteers work in variety of areas to help people in need and improve their standard of living also promote environment protection through tree plantation, seven days camp, cleanness in college premises.

NCC cadets participate in variety of activities like parades, community services, self-awareness programmes the college also celebrates various days of National importances, Independence Day, Republic Day, Yoga Day

Beside all above activities sports activities play a vital role for the physical health improvement the student cultural programme also a big plat form for students to share their talent.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

09

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1076

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects**1024**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://drive.google.com/file/d/1XLgBAxbaNhHPiX8dKRlihLkpYnjTXuct/view?usp=sharing
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

C. Feedback collected and analysed

File Description	Documents
Provide URL for stakeholders' feedback report	https://drive.google.com/file/d/1XLgBAxbaNhHPiX8dKRlihLkpYnjTXuct/view?usp=sharing
Any additional information	View File

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile****2.1.1 - Enrolment of Students**

2.1.1.1 - Number of students admitted (year-wise) during the year**1327**

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)**359**

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Special program for slow learners and advanced learners has been

prepared by the all departments. The categorization of students has been conducted on the basis of performance in the class room and internal assessment of the subject. In the class room is typically a mixture of varied ability of students. Their ability to articulate their understanding of the subject also differ. Their participation in the class room activates or their performance in the first CCE can be used as criteria to identify the categorize students with a view to devising

different strategies for curricular transaction and to providing scaffolding for meaningful learning experience. Students are usually streamed in two categories

on basis of pedagogical convenience.

They are

1. Advanced learners, who are quite visible

2. Slow learners, who need extra help

Special program for advanced learners

1. Extended library use
2. Preparation for professional and proficiency examinations
3. Knowledge for higher studies
4. Advanced online course for knowledge and future aspect.
5. Wring assignment for advance topics.
6. Super 30 scheme

Special program for slow learners

1. Orientation program
2. Remedial classes
3. Provide departmental books and study material
4. Extra classes
5. Self learning materials
6. Use of library

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2024	1327	37

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

1. Pedagogical initiatives

Pedagogical initiatives are adopted to improve the quality of the teaching-learning process. The following teaching-learning methods are used in addition to 'CHALK & TALK' and 'PPT' presentations.

·Experiential Learning ·Problem based learning ·Learning Management System ·Project based Learning

2. E-Learning

E-learning is a structured course or learning experience that is delivered electronically and can include performance support content. The purpose of e- learning is to enable people to learn for personal fulfilment.. Moodle and self-learning

3. Experiential Learning: Organizing field trips, laboratory experiments, and simulations to provide hands-on experiences. Encouraging project-based learning where students tackle real-world problems, fostering critical thinking and practical skills. Offering internships and industry collaborations to expose students to professional environments and practical applications of their studies.

4. Problem-Solving Methodologies: Integrating problem-based learning into the curriculum, where students work through complex problems or scenarios. Providing opportunities for students to apply theoretical concepts to real-world problems through case studies, research projects, and practical exercises. Offering workshops and seminars focused on developing analytical and critical thinking skills, as well as strategies for effective problem-solving.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://sadhuvaswanicollege.com/upload/iqac/ICT%20enabled%20tools.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Classrooms are furnished with LCD projectors to facilitate technical presentations Laboratories, Seminar Halls, Auditorium, Board Room and other conference rooms are equipped with ICT tools and enabled Wi-Fi 24x7 Computer laboratories with high speed.

Teachers of the institute use ICT enabled facilities to boost the effective teaching-learning process. Every teacher prepared the teaching material, e-contents like PPTs, notes, question banks, etc. The faculty members adopt modern teaching aids such as Google classroom for sharing subject related study materials. The teachers and students also use it to refer to general and specific subject knowledge. The institute organizes different conferences, guest lecturers through the use of ICT as follows: Department of Library and Information Science organized Library Orientation Program on Use of Educational E-resources.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://sadhuvaswanicollege.com/upload/iqac/ICT%20enabled%20tools.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution prepares the academic calendar every year in advance. Academic calendar provides the total effective working days available in a given Year/semester. The academic planning and execution system is developed as per the recommendations of the IQAC.

Academic Calendar consists of :-

- Rules and regulations of the college
 - Details of the Statutory / non-statutory bodies
 - Details of Programmes offered , course list and certificate courses
 - The date of commencement and last working day of classes
 - Last date for Examination fee payment
 - Result Publication date and Issue of Mark Statements
 - Dates for college functions as Cultural, Sports, Annual Function, and Alumni Association Day etc.
 - Number of working days with day order, and list of holidays
- Teaching Plan.

As per IQAC suggestions, Faculty members prepare the Lesson Plan before the commencement of the class work and it is approved by the Head of the department. Detailed unit-wise lecture plans, learning resources, teaching aids and delivery methodologies are recorded in the Lesson plans. To ensure that teachers adhere to the scheduled lesson plan, lesson plans are submitted to the principal every month.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

37

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

16

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

37

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**52**

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year**17**

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Various measures have taken from time to time to reform examination procedures and to integrate information Technology into the evaluations system. Automation of examination registration and generation of admit cards, IT integration for preparation of results and mark sheets. Each HOD submits a panel of examiners separately for theory and practiced exams which is duly approved by examination committee of the autonomous cell. The examiners who given consent are appointed as paper setters. After the examination generally evaluation is done by the same examiner. Marks of practicals, CCE, internships, dissertation, are given to the IT Cell after evaluation & checking. The IT Cell prepares tabulation register sheet and marksheets. The same is signed by the registrar of the affiliated university then it is displayed on college website. In our college we follow CCE-I and CCE II Examination time table is prepared for all classes and written examination is organized. The Autonomous Cell Issues Answer copies

for the examinations. The valuation is done by subject teachers and CCE marks are submitted by them in autonomous exam cell within stipulated time. CCTV cameras have been installed in classrooms and different areas of campus for proper surveillance.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The vision and mission statement of the college has Broad objectives and outcomes of various programs during the admission process , the teachers counsel the prospective student and parents on the expected outcomes of the programs for selecting their course for admission. Program outcomes - (PO) - which is developed based on the core and prime objectives of the college to mould the graduates. Program specific out come (PSO)- are rooted to describe the skills that the graduates will posses after undergoing each program. Course outcomes (CO) - The objective of each course in all the under graduate /post graduate/research programs are dully drafted and presented in the detailed curricular structure. The college facilities holistic growth of student by Sense of social responsibility through committees like NSS. Cultural awareness- Celebration of festivals like Diwali, Dussehra, Ganpati, Durgautsav, Christmas, with great enthusiasm Personality development classes conducted for over all development Moral value -The college strives to after "value based education" by inculcating value like seventy hard work , truth and generosity in every activity performance Employable skills- career guidance programe.is offered by the college. Internship and industrial visit throw list on the practical demand of the industry

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://sadhuvaswanicollege.com/details.php?prId=NjkxUzNXT1JMRfMyMTU

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

At the beginning of the session every Department is encouraged to specify the programmes offered by the department and also analyses of the POs, PSOs & COs. The curriculum has been developed considering all the POs and assuring that the curriculum is strongly aligned with the mission and objective of the college to fulfill its vision. To insure the attainment of COs the departments HODs were asked to discuss with the faculties whether the specified outcomes have been attained. The short comings are explored and efforts are made to rectify them. The POs, PSOs & COs are evaluated and communicated to the students. We have various modes of assessment for Continuous Comprehensive Evaluation(CCE) like assignments, class test, chart and model making, poster presentation ,field report ,Industrial report ,power point presentation ,group discussion and Echart making etc.which foster learners ability to achieve POs. Students feedback regarding them is taken regularly and suggestion are sought for improvement.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sadhuvaswanicollege.com/details.php?prId=NjkxUzNXT1JMRfMyMTU

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

282

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://sadhuvaswanicollege.com/upload/iqac/ssss%20final.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Research is promoted at departmental level through curriculum based programmes and research projects along with internship programme .In post graduate

programme in final semester has a compulsory Internship project work to promote and inculcate research activities among students.The institution encourage faculty members to publish their research papers in UGC Care Journals through providing seed money .Faculty members are provoked to enhance their participation in national and international work shops ,seminars and FDP.There is provision of Duty Leave to attend academic and research activities.Faculty members are encouraged to submit research projects of various state level and national level funding agencies like MPCST ,UGC,DST and DBT.Institution provide central instrumentation lab facilities and incubation centre with advanced research instruments.Institute has a central library with soul software 3.0 and online research journals and many subscribed journals facility.Faculty members are actively engaged in research activities has been highlighted in annual report of institute.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://sadhuvaswanicollege.com/upload/iqac/Seed_Money_Policy_and_Procedure_for_Research.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0.25

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

00

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

11

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

00

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institute has created an appropriate ecosystem for research and innovation .Excellant research structure has been created ,both through goverment sources such as DST-FIST, UGC andDBT New Delhi,MPCST ,and through self funding of institution.Faculty members are encouraged through under go

professional developepment programmes ,organise and participate in coferences in,seminars and workshops.The faculty members regularly upgrade themselves through various conferences seminar and lecture series.Faculty members are granted leave to participate in coferences seminar and workshops.Teaching and non teaching staff are encoraged to enhance their qualification.Faculty members are encoureged to guide research .A good number of students have registered for PhD programs.Institution has recognised research centre in the subject Chemistry and Commerce,beside this

faculty members of Botany Biotech Physics and Zoology are recognised as researchguide of Barakatullah University.This will develop the rearch cuture in students.

Sadhu Vaswani Autonomous college has a incubation and skill development center to develop unique culture of inclusiveness, diversity, professional integrity and value based education system. It has a qualified and trained team of faculty and vigorous academic infrastructure. It always maintains a high standard of educational excellence. It also maintains quality teaching and educational excellence and continuously strives to create motivation and environment for the students. So various activities related to upgrade skills among students. Students have participated and motivated through these activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sadhuvaswanicollege.com/details.php?prId=MTU4MVMzV09STERTMjE1

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

04

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

04

File Description	Documents
URL to the research page on HEI website	https://sadhuvaswanicollege.com/details.php?prId=ODExUzNXT1JMRfMyMTU_
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

17

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

02

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

114

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.0082

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0.045

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Our Institution organizes a number of Extension activities to promote institute neighbourhood community to sensitize the Students towards community needs. The Students actively participate in Social Service activities leading to their overall development. The College runs NSS & NCC Units. Through these units the college undertakes various extension activities in the neighbourhood Community. NSS Unit Organizes a residential seven days camp in nearby villages & several activities were carried out by NSS Volunteers addressing Social issue Which Cleanliness, tree plantation etc. The NCC Unit of the college comes under 4MP, B M, NCC. It almost developing qualities of leadership, maintaining

discipline, character building, Spirit of adventure & the ideal of self service. Beside NSS & NCC Units of the college Health & hygiene committee of our college organizes general health checkup camps & some dedicated lectures regarding Social issues

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

05

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

14

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

443

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

05

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

11

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college provides cutting-edge facilities that are well-planned and financially supported for teaching, learning, and research. It has internet-enabled computers, well-equipped classrooms, and a setting that encourages lively debate and learning. The seminar and conference rooms are utilised for a variety of purposes, including conferences, workshops, seminars, and group discussions. Smart classrooms have also been introduced. A variety of learning resources are available at the central library and computer centre, including books, periodicals, and the most recent issues of both national and international journals. Faculty and students can also access INFLIBNET services. The annual budget includes

specific money for the maintenance of the library. The entire campus is continuously monitored by CCTV cameras for security purposes. In addition, the college provides first-rate sports facilities for all students and has separate hostels for girls, supervised by a kind warden.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sadhuvaswanicollege.com/sadhuvaswanicollege_gallery.php

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Excellent facilities for activities have been incorporated into the infrastructure

design to guarantee holistic grooming. Following all of the college's extracurricular,

athletic, and cultural events, a group of faculty members supports the cultural

committee.

Cultural Activities: The comprehensive development of students through

extracurricular and field-based activities is highly valued at the college. The

institution hosts an annual cultural event when students take part in a variety of

cultural events.

Gymnasium: Students can work out with weights in the college's bench press

facilities.

Outdoor Games: The spacious playground is used for sports including cricket,

football, and basketball.

Indoor Games: There are facilities on college campuses for students to play indoor

activities including badminton, table tennis, chess, carrom, and more. In order to

showcase the pupils' athletic abilities, a lot of sports events are orchestrated.

Seminar Hall: For conferences, the college has a state-of-the-art, fully furnished

acoustic seminar hall. The hall can accommodate roughly 100 people.

Annual Sports Competition: The college hosts the district-level tournament and the

yearly sporting event.

Yoga Centre: The institute provides a special area for yoga to help students' physical

and mental health. The campus celebrates International Yoga Day annually.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

37

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

16.12

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a well-equipped and beautifully designed Central Library that was finished in

1980. It is an invaluable resource for undergraduate, graduate, and doctoral students, as well as

researchers. The library, frequently referred to as the institute's heart, is critical for helping the

teaching and learning process by providing comprehensive reading materials. It contains 24,242

volumes and acts as a resource for students by giving syllabuses and question papers on a wide

range of subjects. Since 2006, the library has been completely automated, and users can access

information via the Online Public Access Catalogue. It is powered by INFLIBNET's sophisticated

Soul 3.0 Automation Software, which effectively manages all library functions such as cataloguing

and circulation.

1.Name of the ILMS software - Soul 3.0

2. Nature of automation (Fully or partially) - Fully

3. Version - Soul 3.0

4. Year of automation - 2006

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sadhuvaswanicollege.com/upload/iqac/Library.pdf

4.2.2 - Institution has access to the following: B. Any 3 of the above
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

1.269

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

41

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Institute is equipped with robust IT facilities, including Wi-Fi, to enhance the teaching and learning experience. It offers a wide range of technological resources, such as computers, essential software, projectors, LED panels, scanners, printers, and Xerox machines, available across administrative sections. The Computer Department benefits from a dedicated Local Area Network (LAN), ensuring seamless connectivity for academic and operational activities.

To maintain discipline and security, CCTV surveillance systems are installed in the library and across the campus. The Institute boasts a private internet connection with a bandwidth of 100 Mbps, providing high-speed internet access to the office, library, students, and faculty. This connectivity helps the community stay updated with the latest developments in various fields of knowledge.

Furthermore, all classrooms are Wi-Fi-enabled to facilitate ICT-integrated teaching, creating an environment that supports modern educational methodologies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sadhuvaswanicollege.com/upload/iqa/c/IT%20Policies.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1327	57

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus
A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development:
A. All four of the above

Facilities available for e-content development

Media Centre

Audio-Visual Centre

Lecture Capturing System (LCS)

Mixing equipments and software for editing

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sadhuvaswanicollege.com/upload/iqac/Skill%20and%20%20Incubation%20Center%20Report%202023_24%20(3).pdf
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

60.18

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Laboratories

The laboratories in all departments are well-equipped and maintained regularly. Maintenance and repairs are managed by qualified and trained departmental lab assistants and computer operators. Lab attendants, supervised by lab assistants, ensure daily cleaning of lab equipment. Stock verification is conducted annually across all laboratories. Additionally, the computers are covered under an Annual Maintenance Contract (AMC) to ensure smooth functioning.

Library

The library is managed by a qualified librarian with the assistance of a team of efficient and trained staff. Its maintenance is fully computerized and automated, with regular updates to ensure seamless operations. At the start of each academic year, the librarian gathers book and journal requirements from department heads. The library committee convenes quarterly to

evaluate and procure additional books, including technical and non-technical resources. Regular cleaning of library floors, racks, and the upkeep of books through binding and repair are well-established practices. Proper inspection and stock verification are routinely carried out.

Sanitation

Washrooms are cleaned twice daily to ensure hygiene and cleanliness. Exhaust fans are regularly maintained, and sanitation activities are closely monitored by a supervisor. Dustbins are strategically placed throughout the campus to promote cleanliness. Additionally, the green cover of the campus is well-maintained, contributing to an eco-friendly environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

461

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

33

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://drive.google.com/file/d/195z2CQJKNqdhD1WeUs4YViQhhz2Ri4_0/view?usp=drive_link
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

191

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for

B. Any 3 of the above

**submission of online/offline students’
grievances Timely redressal of grievances
through appropriate committees**

File Description	Documents
Minutes of the meetings of students’ grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

75

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

87

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State

government examinations) during the year

03

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

07

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Sadhu Vaswani Autonomous College take a sincere efforts under the NEP 2020 policy for the students to overall development and shape their future. The college has students union will be formed as per the guidelines of Higher education department of MP., In students union President, Vice president , Secretary Vice secretary and class representative will be elected by the Student Union election . In session 2023-24 there will be no Student Union Election conducted. College constitute the various committees to get involve the students to develop leadership quality, social awareness ,courageness and overall progression the students.

Anti Ragging and discipline committee and womens Female faculty members and Two girls repretative of this committee . The members of the committee organized the meeting and will report the harassment issues to concerned convener for the necessary action.

A widely representation of the students to celebrated the Teachers day, Sant Hirdaram Jayanti Gandhi Jayanti, Matdata Diwas.

College students actively coordinate the programme like seminars ,workshop , lectures, faculty development programme ,cultural fest

to faculty Incharge.

Students representation and fully involvement activities of college and programme to build the confidence , character and leadership quality and develop better time management skill.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1PGly7-tRD8cywemeCoSA9q4iFStp0UY9/view?usp=drive_link

5.3.3 - Number of sports and cultural events / competitions organised by the institution

25

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association of our college was officially formed in the year 2007-2008 with a purpose to have a say in certain matters of our outgoing students to better the quality enhancement process of the institution. Alumni serve many valuable roles, such as helping to build and grow an institution's brand through word of mouth marketing. Contribution of Alumni Association can be many fold:-

1. Placements: -Through career guidance and placement cell make a good efforts to create the sources of placement opportunities to the students and organized open campus from different companies.

Al

2. Networking Platform:- Alumni Network by itself is one of the best professional networking platform Page 88/132 14-10-2022 01:29:36 Self Study Report of college available today.

3. Career building tools:- One of the things to remember about alumni association is that they want you to succeed. Of course,

4. Online Alumni Directory:- An instant platform to connect with people. Attending online events and joining professional groups can build long term relationships.

Conclusion:- The alumni association in this way mirrors the positive efforts undertaken by the institute to enhance the quality at external as well as internal level.

Principal Dr. A. K Singh Smt Meena Khiyani

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1t79nG_KSr_v1tD-R6MRgxut5Ns7RI_axB/view?usp=drive_link

5.4.2 - Alumni's financial contribution during the year **E. <2 Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision:- To be a value based globally recognized institution known for its focus on delivering unparalleled education ensuring excellence in academic and research activities to meet the needs of community as a whole.

Mission :- The aim of Education is individual development as it leads to the development of the Nation. Happiness lies in giving

and the best giving is that of education.

1. Skill development programs to be executed and monitored.
2. Career oriented guidance to shape up the students' growth, personality development and goal achievement.
3. Advancement of research attitude and scientific temperament among the youth to develop intellectual society.
4. Serving the underprivileged rural youth, educating them to social consciousness of rights and responsibilities.
5. Integrating Human Values, thus developing a sense of the divine presence by means of group activities and personal guidance, in a family atmosphere.

JUSTIFICATION:-

1. Our mission for offering quality education to socially and economically backward classes addresses the social needs, equality and quality.
2. Our College motivates and encourages student's participation in various activities like NCC, NSS, Sports, cultural etc.
3. The gender equality is maintained by encouraging girls to be an active participant in various academic and non-academic events.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sadhuvaswanicollege.com/upload/iqac/vision%20and%20mission.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The effective leadership is reflected in various institutional practices such as decentralization and participative management. This is done through effective involvement of Management trustees, Planning committee, Governing council, Academic council, Staff council, Heads of Departments, IQAC Coordinator. There are various committees in the college, the students are the members of

these committees. Our college encourages extensive student involvement and leadership development by assigning formal responsibilities within various committees. Various cultural, sports, educational and social activities are being performed by the students under the guidance of in-charge teachers of these committees.

At the beginning of every session Staff Council meeting is held and teachers are allotted various portfolios. Teachers are nominated to look after planning and execution of various committees and societies of their interests, and thus everyone is involved in administration.

This decentralized approach is prominently reflected in the annual admission process at our college. The Admission Committee collaborates with departmental teachers to assist in admission visits and counseling.

Our efficient team of teachers successfully organize various academic and non-academic events for the overall development of the institution very year.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://sadhuvaswanicollege.com/upload/iqac/strategic%20plan%202023-24.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

At our institution, the strategic plan is actively implemented to ensure the optimal use of human resources and infrastructure, with a strong focus on enhancing students' academic achievements and well-being. Department heads play an important role in planning initiatives that align with these core values.

The college has successfully implemented NEP from session 2021-22 as prescribed by Higher Education. As per NEP guidelines, the college has included many vocational courses in its curriculum

besides the Major, Minor and Elective papers suggested by M.P. Higher education. Continuous Comprehensive Evaluation (CCE) are effectively conducted for the students as per the guidelines of Higher Education. Additionally, efforts are made to strengthen the feedback system to gather valuable insights for continuous improvement.

Field visits and industrial tours have been included for practical implementation of the NEP syllabus. Students are motivated for the participation in various extension activities to cultivate moral values in students and serve the community as well. Smart boards and online study material is used to give the students latest updates. INFLIBNET is used to acquire maximum information for students by professors. Professors of all departments are actively involved in guiding students for doing Internships and prepare reports according to the format of higher education. Initiative for Skill Development and Incubation Centre has been taken to develop extra skills in students.

Research Development Cell, encourage teachers to attend and present research papers in conferences, seminars and workshops.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sadhuvaswanicollege.com/upload/iqac/strategic%20plan%202023-24.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Response: -

ADMINISTRATIVE SETUP:-

Governing Body: The Governing Body is the highest decision-making body, It is develops the policies and deliberates on the academic, financial and administrative initiatives for the future which guides the institution to serve its stakeholders as per the mission statements of the institution.

The Principal is responsible for day-to-day academic and

administrative matters. The Principal chairs all the statutory and non-statutory bodies such as Governing Body, Finance Committee, Academic Council, IQAC, Office administration and Staff Council.

IQAC: Responsible to develop a quality system for conscious, consistent and catalytic action to improve the academic and administrative performance. It plans various strategies for better quality output based on the feedback of previous session.

Board of Studies: It constitutes of BOS Chairman, HOD and various faculties of respective departments who review and revise the curriculum and matters related to academics. The recommendations are forwarded to the academic council for approval.

Academic Council: The core objective is to maintain the standards of education, approval of new syllabi and the changes in them, approval of new programme, admission process, teaching-learning and evaluation methodologies, research initiatives and student support facilities.

Finance Committee: Supervision and allocation of the financial resources for academic & infrastructural facilities, student support, administrative and welfare activities. The committee reviews and prepares budget proposal under the direction of the Principal which is forwarded to the Governing body for approval.

File Description	Documents
Paste link to Organogram on the institution webpage	https://sadhuvaswanicollege.com/upload/iqac/organo.pdf
Upload any additional information	View File
Paste link for additional Information	https://sadhuvaswanicollege.com/details.php?prId=NzAxUzNXT1JMRFMyMTU_

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Sadhu Vaswani (Autonomous) College focuses on Skill Enhancement, Financial support and Health

assistance of the staff.

1. Financial Assistance

- Financial support for research projects.
- Salary Advance Scheme.
- Financial support for Publications.

2. Career Advancement

- For updating the subject knowledge, the teaching staff members are allowed to participate in Orientation Programmes, Refresher Courses, and Short Term Courses, Faculty Development Program.

3. Physical and Health Assistance

- Yoga classes open for all staff.
- Free Medical Camps/Check-ups for all Staff .

4. Statutory Welfare Measures

- ? EPF facility is provided to Teaching and Non-teaching Staff.
- ? Lady teachers can avail Maternity Leave as per Government rules.
- ? The teaching and non-teaching staff are granted different

types of leaves such as duty leave,

earned leave, medical leave etc. as per the norms of State Government and the UGC.

5. Awards and motivation

a. Staff members

- The college encourages teaching staff for Research Projects like UGC, DBT, MPCST, DST etc
- Increment for appreciation of new PhD/M.Phil Holder.
- Awards for Best Teacher.

b. Staff-Family members

- Annual Function organised by the management for the families of staff members.
- Celebration of important festivals for the teaching and non-teaching community.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

09

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

92

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Sadhu Vaswani (autonomous) College routinely performs internal and external audits. The management-appointed internal auditing team conducts internal audits once a year.

Internal Audit:-

1.Requirements are specified on note sheet and forwarded by Principal and chairman.

2.Quotations are Tender limited with the help of advertisement on website.

3.Tender opened on specified data and comparative chart is prepared

4.Quotations approved by purchase committee and forwarded to the

respective departments.

5. Supply/ Purchase order placed.

6. Items Purchased are received and recorded by the store.

7. Invoice verified are then forwarded to the principal and chairman .

External Audit: -

1. New Budget is prepared by finance Committee in Every Year.

2. Budget is head wise divided.

3. Report for expenditure is prepared.

4. Auditor verifies the audit report.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0.52

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Mobilization of Funds:

1. Earned income: Fee collected from students**2. Central Government Funds: UGC, DST-FIST, Scholarships etc.****3. State Government Funds:**

- Grant-in-aid for salary
- State government fund for NSS, NCC.

Utilization of Funds: The College utilizes funds for the following :

1. New Infrastructure Development and Infrastructure Maintenance**2. Salary****3. Procurement and maintenance of Equipments****4. Conducting Seminars/ Workshops****5. Student Support (Scholarships, Fee Concessions)****6. Conducting Extension Activities****7. Sports Promotion Activities****8. Library Expenses****9. Examination Expenses.**

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Internal Quality Assurance Cell (IQAC) has devised strategies to improve the teaching-learning

process through increased use of ICT, expanding the scope of the library, The IQAC regularly

conducted meetings; it has collected feedback in appropriate forms from different stakeholder

categories, analyzed the same and used it for qualitative improvement .Examples of best practices

institutionalized as a result of IQAC initiatives:

- Preparing Academic calendar.
- Conduct of IQAC Meetings at regular intervals.
- Coordinating statutory body meetings and General staff Meetings.
- Submission of AQAR Reports.
- AISHE Survey submitted on time.
- Super-30 scheme , a initiative for quality training and competitive exam preparation for the students.
- Skill Development and Incubation centre is developed for training students with skills apart from the curriculum of their regular course.
- Organized workshop for curriculum redesigning and curriculum enrichment related to quality enhancement under NEP-2020.
- Student Orientation Programme organized.
- To promote innovation and effective teaching-learning methods in the institution.
- Administering and Monitoring Feedback analysis collected from various stakeholders.
- To assess the overall academic work done by different departments & encourage institutions for Self-evaluation.
- To enhance the academic quality of all the departments & monitor the teaching methodologies.
- To analyze the overall performance of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The institution reviews its teaching-learning process, structures and methodologies of

operation and learning outcomes at periodic intervals through its IQAC as per norms Response: The

Technique adopted by the IQAC to check periodically the teaching-learning process, structure,

methodologies of operations and learning outcomes are as follows:

- Academic calendar is prepared and distributed to various departments.
- Preparation of time table and lesson planners.
- Regular checking of daily diaries and lesson planners, attendance registers and academic records.
- College timings and discipline are strictly followed.
- Monitoring attendance of the students and mentoring them.
- Guest lectures, seminars, workshops , extension activities and industrial visits are organized.
- Guiding the students about reference books, journals and providing study material.
- Career guidance cell gives counselling and manages the placement of all streams in an effective manner.
- Providing infrastructure facilities to conduct and create teaching- learning environment.
- Feedback is taken from students, teachers and stake holders.
- Parents' teacher meetings are arranged.
- Verifying the syllabus completion statement consolidated by the departments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as

B. Any 3 of the above

ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	https://sadhuvaswanicollege.com/upload/iqa/c/annual%20report_final_compressed.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Sadhu Vaswani (Autonomous) College is committed to fostering an inclusive environment that values and respects all gender identities. The college firmly believes that gender equality is not limited to empowering women but extends to providing equal opportunities for all genders. This ethos is deeply embedded in the institution's broader vision of promoting educational excellence, values, and social responsibility.

Gender equity and sensitization are woven into both academic and co-curricular activities, ensuring that all students receive a balanced and inclusive educational experience. The college enforces a strict "zero-tolerance" policy against gender discrimination, which is reflected in inclusive teaching practices, proactive support systems, and dedicated committees for women's empowerment and grievance redressal.

To further enhance campus safety and security, the college is equipped with CCTV surveillance systems that monitor student movement across the campus. This initiative ensures a safe and secure environment for students and staff alike, fostering a culture of respect and equality. The college's comprehensive approach to gender equality and campus safety underscores its commitment to creating a nurturing, supportive space for every student, free from discrimination and harassment.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sadhuvaswanicollege.com/upload/iqac/annual%20report_final_compressed.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Sadhu Vaswani Autonomous College: Commitment to Sustainable Waste Management

Sadhu Vaswani Autonomous College is dedicated to maintain a clean and sustainable campus through a consistent and comprehensive approach to waste management. The college has implemented systematic processes for the collection, segregation, and proper disposal of various types of waste, ensuring minimal environmental impact. To minimize waste generation, the college promotes eco-friendly practices among students and staff.

Solid Waste Management

The college generates solid waste primarily from horticultural activities, such as dry leaves and plant clippings. Other common waste includes glass, fibre, food waste, paper, and plastic. Food and plastic waste are collected through strategically placed bins across the campus. Horticultural waste is composted on-site, contributing to sustainable practices.

Liquid Waste Management

Liquid waste generated on campus includes sewage, laboratory effluent, and hostel waste. Laboratory wastewater is free from hazardous chemicals.

E-Waste Management

Electronic goods on campus are used optimally to minimize electronic waste. Minor repairs are handled by laboratory assistants and teaching staff, while technical assistants address major repairs. Repaired and functional devices are reused to extend their lifecycle and reduce waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

1. Green audit
2. Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions/awards
- 5.Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,

B. Any 3 of the above

reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Harmony, nationality, equality, justice, inclusiveness, and respect for Indian culture form the foundation of the college's academic and administrative vision. Embracing regional, communal, cultural, socioeconomic, and linguistic diversity is crucial for fostering innovative approaches to addressing a wide range of challenges and meeting the needs of students. This commitment also helps create a cohesive and inclusive learning environment that encourages growth, understanding, and collaboration.

The MMVY/MMJKY/SC/ST/OBC cell also provides information on government scholarships as well as other professional development advice. Our college's admission process prioritizes inclusivity by offering special consideration to students from minority groups, girls, and individuals with disabilities, thereby promoting equal opportunities for access to higher education.

As students from diverse regions and linguistic backgrounds become integral to the campus community, the college fosters a rich tapestry of linguistic diversity. Through various cultural programs, the institution nurtures an appreciation for cultural differences, promoting respect and understanding among students. These activities also help students grasp the importance of Indian unity and integrity, celebrating the nation's cultural diversity. The college organizes community-building events like Dandiya to encourage communal harmony. Students showcase a variety of dance styles during cultural events such as Fresher's Day and Annual Day, highlighting the vibrant diversity of the campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution celebrates national festivals with great enthusiasm and dedication. Throughout the year, programs highlighting the lives and philosophies of the nation's great leaders are organized. Awareness campaigns are conducted on important initiatives such as the Swachh Bharat Mission, anti-plastic drives, tree plantation and blood donation camps. The college is deeply committed to instilling human values and social responsibilities in students, guided by constitutional principles. This is achieved by fostering core values that encourage social unity and national development.

Our college ensures equal opportunities for all, regardless of caste, culture, or economic background, promoting the progress of both students and staff. Students are encouraged to express their ideas and creativity through discussions, extempore speeches, and plays, all while respecting the rights of others. The posters and images displayed throughout the college campus serve to raise awareness of constitutional values among students.

Additionally, the college supports various cells, such as the NSS, NCC, and the Women Empowerment Cell, which actively engage students in understanding their rights and responsibilities as Indian citizens. On occasions like Independence Day and Republic Day, the college organizes cultural programs performed by students to celebrate and promote the sovereignty, unity, and integrity of India.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code C. Any 2 of the above

of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National festivals play a crucial role in nurturing the spirit of nationalism and patriotism among the people of India. Celebrating these festivals honors the sacrifices made by our great leaders and freedom fighters who laid down their lives for the nation's foundation. Sadhu Vaswani Autonomous College boasts a vibrant campus culture, rich with national and international observances, commemorations, and festivals. These events offer students diverse learning opportunities that contribute to their overall personality development.

The core of student growth at the college is rooted in a blend of cultural and traditional values, a strong sense of nationhood, research aptitude, and social responsibility. Sadhu Vaswani Autonomous College hosts a dynamic range of celebrations, including:

- Independence Day (15th August): Promoting national consciousness.
- International Meat Less Day (25th November): Raising social

awareness.

- **International Yoga Day (21st June):** Promoting health and well-being.
- **Tree Plantation Day (30th July):** Fostering environmental consciousness.
- **Teacher's Day (5th September):** Celebrating reverence for educators.
- **Annual Cultural Fest:** Showcasing the rich diversity and creativity of students.

These events serve to instill values of civic responsibility, environmental care, and personal growth in students, while reinforcing the college's commitment to holistic development.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practices-I

Eco-Friendly Campus

Objective:

The objective of an eco-friendly campus is to promote sustainability by reducing the institution's ecological footprint, fostering environmental awareness, and encouraging green practices for a healthier planet.

Practice:

Eco-friendly campus practices include energy efficiency, waste management, water conservation, and promoting green spaces. Additionally, sustainable transportation, awareness programs, and paperless operations contribute to a greener environment.

Evidence of Success:

Sadhu Vaswani (Autonomous) College has installed solar panels on the roof, promotes the use of LEDs, and supports rainwater harvesting to enhance sustainability. The campus features a lush green environment, encouraging bicycle use and fostering an eco-friendly atmosphere

Best Practices-II

Contributory Poor Students' Relief Fund

Contributory Poor Students' Relief Fund, created under the Sri Dayaram Daryani Memorial Fund, exemplifies the generosity and commitment of the staff and management of Sadhu Vaswani College.

Objective:

1. To provide financial assistance to the students having incapable of paying fees.
2. To encourage studious students from low-income families to pursue higher education.
3. To encourage children to study in order for them to become self-sufficient and have a decent life and future.

Other Private Scholarships

The Nihchal Israni Foundation offers financial assistance to underprivileged students at your college. One of the key scholarships provided by the foundation is the Geeta Israni Scholarship, which amounts to Rs 3,00,000 (Three lakh rupees) for the academic year 2023-24. This scholarship was awarded to 30 students.

Additionally, the Sitaram Jindal Foundation from Bangalore also extends financial aid to support poor students at our college.

File Description	Documents
Best practices in the Institutional website	https://sadhuvaswanicollege.com/details.php?prId=MzcxUzNXT1JMRfMyMTU_
Any other relevant information	https://sadhuvaswanicollege.com/details.php?prId=MzcxUzNXT1JMRfMyMTU_

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The Super 30 Program, launched in the academic year 2019 by Sadhu Vaswani (Autonomous) College, aims to foster a unique educational environment grounded in humanity, compassion, and social responsibility. Designed to balance intellectual growth with social commitment, the program prepares students for personal success and societal contributions. Each year, 30 exceptional students from the first year of undergraduate courses (B.Com, BA, B.Sc., BBA, and BCA) are selected to receive specialized support and resources. The primary objective of the program is to assist students from remote areas who cannot afford coaching fees, providing them opportunities to prepare for competitive government exams such as Civil Services, SSC, and Banking Services. Additionally, the program seeks to create an environment that nurtures talent and promotes academic excellence by offering high-quality teaching and an open, encouraging atmosphere to help students reach their potential. Eligibility criteria include scoring over 60% in the 12th-grade examinations and being enrolled in the first year of undergraduate studies. The selection process comprises an entrance exam, a merit-based shortlisting, and a personal interview before final enrollment. Through this initiative, the college ensures that deserving students receive the support needed to excel academically and contribute meaningfully to society.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Sadhu Vaswani(Autonomous) College Bhopal aim, is to provide a comprehensive and inclusive education that foster the development of proficient innovation and Humane individuals. The curriculum is designed to provide cultivative curiosity and inspire social change.

The curriculum adheres to learning objectives based on guideline from

UGC, AICTE and M.P Higher education

Syllabi of various program POS, PSOS, CLOS weightage of Internal and external examination communicated through Website and Mentors group. The curriculum emphasizing high quality education, critical thinking Problem solving, skill effective communication.

under NEP 2020 core, major, minor, DSE, value added courses, are designed to improve a student's skills & knowledge beyond the curriculum & enhance their employability. Students can choose multidisciplinary subject, multiple Entry & Exits. Some value added courses are included in foundation courses in undergraduate ie.

Yoga and meditation

Environmental Education

start up and Entrepreneurship development

women empowerment

personality development and character building

Cyber security & digital awareness

While some courses are included in vocational education to empower the students for their future-

Digital marketing

E-Accounting and Taxation with GST

Accounting & Tally

web Designing .

personality development

Activities such as internship, project work, extension activity, field trip, enrich the syllabi curriculum offers vertical & Horizontal flexibility.

For systematic teaching : preparation of Institutional General Time Table, & departmental Organogram & teaching courses plan (planer) are essential.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://sadhuvaswanicollege.com/details.php?prId=NjKxUzNXT1JMRFMyMTU_

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

05

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

381

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

74

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

05

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The Institution prescribed the latest syllabi issued by Higher

Education of M.P. under NEP 2020 the syllabi related to professional ethics, Gender sensitization Human values and environmental sustainability. The college Organize various activities through various committees for inculcating the values, experiences and contribute to Environment. The students of all stream of first year learn "Environmental study" in foundation as compulsory subject

CURRICULUM DESIGN AND DEVELOPMENT

PROGRAMM WITH SYLLABUS THE REVISION

COURSES FOCUSING ON EMPLOYBILITY

FEED BACK SYSTEM

ACADEMIC FLEXIBILITY: The introduction of new courses and the use of choice-based credit system (CBCS) or Elective course system

NSS provides students with opportunity to participate in community services NSSvolunteers work in variety of areas to help people in need and improve their standard of living also promote environment protection through tree plantation, seven days camp, cleanness in college premises.

NCC cadets participate in variety of activities like parades, community services, self-awareness programmes the college also celebrates various days of National importances, Independence Day, Republic Day, Yoga Day

Beside all above activities sports activities play a vital role for the physical health improvement the student cultural programme also a big plat form for students to share their talent.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year**09**

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above**1076**

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects**1024**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://drive.google.com/file/d/1XLgBAxbaNhHPiX8dKRliHLkpYnjTXuct/view?usp=sharing
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

C. Feedback collected and analysed

File Description	Documents
Provide URL for stakeholders' feedback report	https://drive.google.com/file/d/1XLgBAxbaNhHPiX8dKRliHLkpYnjTXuct/view?usp=sharing
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1327

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

359

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Special program for slow learners and advanced learners has been

prepared by the all departments. The categorization of students has been conducted on the basis of performance in the class room and internal assessment of the subject. In the class room is typically a mixture of varied ability of students. Their ability to articulate their understanding of the subject also differ. Their participation in the class room activates or their performance in the first CCE can be used as criteria to identify the categorize students with a view to devising

different strategies for curricular transaction and to providing scaffolding for meaningful learning experience. Students are usually streamed in two categories

on basis of pedagogical convenience.

They are

1. Advanced learners, who are quite visible

2. Slow learners, who need extra help

Special program for advanced learners

1. Extended library use

2. Preparation for professional and proficiency examinations

3. Knowledge for higher studies

4. Advanced online course for knowledge and future aspect.

5. Wring assignment for advance topics.

6. Super 30 scheme

Special program for slow learners

1. Orientation program

2. Remedial classes

3. Provide departmental books and study material

4. Extra classes

5. Self learning materials

6. Use of library

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2024	1327	37

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

1. Pedagogical initiatives

Pedagogical initiates are adopted to improve the quality of the teaching-learning process. The following teaching-learning methods are used in addition to 'CHALK & TALK' and 'PPT'

presentations. ·Experiential Learning ·Problem based learning
·Learning Management System ·Project based Learning

2. E-Learning

E-learning is a structured course or learning experience that is delivered electronically and can include performance support content. The purpose of e- learning is to enable people to learn for personal fulfilment.. Moodle and self-learning

3. Experiential Learning: Organizing field trips, laboratory experiments, and simulations to provide hands-on experiences. Encouraging project-based learning where students tackle real-world problems, fostering critical thinking and practical skills. Offering internships and industry collaborations to expose students to professional environments and practical applications of their studies.

4. Problem-Solving Methodologies: Integrating problem-based learning into the curriculum, where students work through complex problems or scenarios. Providing opportunities for students to apply theoretical concepts to real-world problems through case studies, research projects, and practical exercises. Offering workshops and seminars focused on developing analytical and critical thinking skills, as well as strategies for effective problem-solving.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://sadhuvaswanicollege.com/upload/iqac/ICT%20enabled%20tools.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Classrooms are furnished with LCD projectors to facilitate technical presentations Laboratories, Seminar Halls, Auditorium, Board Room and other conference rooms are equipped with ICT tools and enabled Wi-Fi 24x7 Computer laboratories with high speed.

Teachers of the institute use ICT enabled facilities to boost the effective teaching-learning process. Every teacher prepared the teaching material, e-contents like PPTs, notes, question banks, etc. The faculty members adopt modern teaching aids such as Google classroom for sharing subject related study materials. The teachers and students also use it to refer to general and specific subject knowledge. The institute organizes different conferences, guest lecturers through the use of ICT as follows: Department of Library and Information Science organized Library Orientation Program on Use of Educational E-resources.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://sadhuvaswanicollege.com/upload/iqac/ICT%20enabled%20tools.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution prepares the academic calendar every year in advance. Academic calendar provides the total effective working days available in a given Year/semester. The academic planning and execution system is developed as per the recommendations of the IQAC.

Academic Calendar consists of :-

- Rules and regulations of the college

- Details of the Statutory / non-statutory bodies
 - Details of Programmes offered , course list and certificate courses
 - The date of commencement and last working day of classes
 - Last date for Examination fee payment
 - Result Publication date and Issue of Mark Statements
 - Dates for college functions as Cultural, Sports, Annual Function, and Alumni Association Day etc.
 - Number of working days with day order, and list of holidays
- Teaching Plan.

As per IQAC suggestions, Faculty members prepare the Lesson Plan before the commencement of the class work and it is approved by the Head of the department. Detailed unit-wise lecture plans, learning resources, teaching aids and delivery methodologies are recorded in the Lesson plans. To ensure that teachers adhere to the scheduled lesson plan, lesson plans are submitted to the principal every month.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

37

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year**16**

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)**37**

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year****52**

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year**17**

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Various measures have taken from time to time to reform examination procedures and to integrate information Technology into the evaluations system. Automation of examination registration and generation of admit cards, IT integration for preparation of results and mark sheets. Each HOD submits a panel of examiners separately for theory and practiced exams which is duly approved by examination committee of the autonomous cell. The examiners who given consent are appointed as paper setters. After the examination generally evaluation is done by the same examiner. Marks of practicals, CCE, internships, dissertation, are given to the IT Cell after evaluation & checking. The IT Cell prepares tabulation register sheet and marksheets. The same is signed by the registrar of the affiliated university then it is displayed on college website. In our college we follow CCE-I and CCE II Examination time table is prepared for all classes and written examination is organized. The Autonomous Cell Issues Answer copies for the examinations. The valuation is done by subject teachers and CCE marks are submitted by them in autonomous exam cell within stipulated time. CCTV cameras have been installed in classrooms and different areas of campus for proper surveillance.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The vision and mission statement of the college has Broad objectives and outcomes of various programs during the admission process , the teachers counsel the prospective student and parents on the expected outcomes of the programs for selecting their course for admission. Program outcomes - (PO) - which is developed based on the core and prime objectives of the college to mould the graduates. Program specific out come (PSO)- are rooted to describe the skills that the graduates will posses after undergoing each program. Course outcomes (CO) - The objective of each course in all the under graduate /post graduate/research programs are dully drafted and presented in the detailed curricular structure. The college facilities holistic growth of student by Sense of social responsibility through committees like NSS. Cultural awareness- Celebration of festivals like Diwali, Dussehra, Ganpati, Durgautsav, Christmas, with great enthusiasm Personality development classes conducted for over all development Moral value -The college strives to after "value based education" by inculcating value like seventy hard work , truth and generosity in every activity performance Employable skills- career guidance programe.is offered by the college. Internship and industrial visit throw list on the practical demand of the industry

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://sadhuvaswanicollege.com/details.php?prId=NjkxUzNXT1JMRfMyMTU_

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

At the beginning of the session every Department is encouraged to specify the programmes offered by the department and also analyses of the POs, PSOs & COs. The curriculum has been developed considering all the POs and assuring that the curriculum is strongly aligned with the mission and objective of the college to fulfill its vision. To insure the attainment of COs the departments HODs were asked to discuss with the faculties whether the specified outcomes have been attained. The short comings are explored and efforts are made to rectify

them. The POs, PSOs & COs are evaluated and communicated to the students. We have various modes of assessment for Continuous Comprehensive Evaluation(CCE) like assignments, class test, chart and model making, poster presentation ,field report ,Industrial report ,power point presentation ,group discussion and Echart making etc.which foster learners ability to achieve POs. Students feedback regarding them is taken regularly and suggestion are sought for improvement.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sadhuvaswanicollege.com/details.php?prId=NjkxUzNXT1JMRfMyMTU

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

282

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://sadhuvaswanicollege.com/upload/iqac/ssss%20final.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and

implemented

Research is promoted at departmental level through curriculum based programmes and research projects along with internship programme. In post graduate

programme in final semester has a compulsory Internship project work to promote and inculcate research activities among students. The institution encourages faculty members to publish their research papers in UGC Care Journals through providing seed money. Faculty members are provoked to enhance their participation in national and international workshops, seminars and FDP. There is provision of Duty Leave to attend academic and research activities. Faculty members are encouraged to submit research projects of various state level and national level funding agencies like MPCST, UGC, DST and DBT. Institution provides central instrumentation lab facilities and incubation centre with advanced research instruments. Institute has a central library with soul software 3.0 and online research journals and many subscribed journals facility. Faculty members are actively engaged in research activities has been highlighted in annual report of institute.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://sadhuvaswanicollege.com/upload/iqac/Seed Money Policy and Procedure for Research.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the

year (INR in lakhs)

0.25

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year**00**

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)****00**

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

11

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

00

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institute has created an appropriate ecosystem for research and innovation .Excellant research structure has been created ,both through goverment sources such as DST-FIST, UGC andDBT New Delhi,MPCST ,and through self funding of institution.Faculty members are encouraged through under go

professional developepment programmes ,organise and participate in coferences in,seminars and workshops.The faculty members regularly upgrade themselves through various conferences seminar and lecture series.Faculty members are granted leave to participate in coferences seminar and workshops.Teaching and non teaching staff are encoraged to enhance their qualification.Faculty members are encoureged to guide research .A good number of students have registered for PhD programs.Institution has recognised research centre in the subject Chemistry and Commerce,beside this

faculty members of Botany Biotech Physics and Zoology are recognised as researchguide of Barakatullah University.This will develop the rearch cuture in students.

Sadhu Vaswani Autonomous college has a incubation and skill development center to developunique culture of inclusivness, diversity, professional intergity and value based education system. It has a qualified and trained team of faculty and vigrous academic infrastructure. It always maintains a high standard of educational excellence. It also maintains quality teaching and educaitonal excellence and continuesly strives to creat motivation and environment for the studnets. So varius activities related to up grade skills among students. Students have participated and motivated through this activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sadhuvaswanicollege.com/details.php?prId=MTU4MVMzV09STERTMjE1

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

04

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year**04**

File Description	Documents
URL to the research page on HEI website	https://sadhuvaswanicollege.com/details.php?prId=ODExUzNXT1JMRFMymTU
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year**17**

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year**05**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year****02**

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

114

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.0082

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0.045

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Our Institution organizes a number of Extension activities to promote institute neighbourhood community to sensitize the Students towards community needs. The Students actively participate in Social Service activities leading to their overall development. The College runs NSS & NCC Units. Through these units the college undertakes various extension activities in the neighbourhood Community. NSS Unit Organizes a residential seven days camp in nearby villages & several activities were carried out by NSS Volunteers addressing Social issue Which Cleanliness, tree plantation etc. The NCC Unit of the college comes under 4MP, B M, NCC. It almost developing qualities of leadership, maintaining discipline, character building, Spirit of adventure & the ideal of self service. Beside NSS & NCC Units of the college Health & hygiene committee of our college organizes general health checkup camps & some dedicated lectures regarding Social issues

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and

students for extension activities from Government / Government-recognised bodies during the year
05

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)
14

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year
443

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration
3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work
05

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

11

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college provides cutting-edge facilities that are well-planned and financially supported for teaching, learning, and research. It has internet-enabled computers, well-equipped classrooms, and a setting that encourages lively debate and learning. The seminar and conference rooms are utilised for a variety of purposes, including conferences, workshops, seminars, and group discussions. Smart classrooms have also been introduced. A variety of learning resources are available at the central library and computer centre, including books, periodicals, and the most recent issues of both national and international journals. Faculty and students can also access INFLIBNET services. The annual budget includes specific money for the maintenance of the library. The entire campus is continuously monitored by CCTV cameras for security purposes. In addition, the college provides first-rate sports facilities for all students and has separate hostels for girls, supervised by a kind warden.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sadhuvaswanicollege.com/sadhuvaswanicollege_gallery.php

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Excellent facilities for activities have been incorporated into the infrastructure

design to guarantee holistic grooming. Following all of the college's extracurricular,

athletic, and cultural events, a group of faculty members supports the cultural

committee.

Cultural Activities: The comprehensive development of students through

extracurricular and field-based activities is highly valued at the college. The

institution hosts an annual cultural event when students take part in a variety of

cultural events.

Gymnasium: Students can work out with weights in the college's bench press

facilities.

Outdoor Games: The spacious playground is used for sports including cricket,

football, and basketball.

Indoor Games: There are facilities on college campuses for students to play indoor

activities including badminton, table tennis, chess, carrom, and more. In order to

showcase the pupils' athletic abilities, a lot of sports events are orchestrated.

Seminar Hall: For conferences, the college has a state-of-the-art, fully furnished

acoustic seminar hall. The hall can accommodate roughly 100 people.

Annual Sports Competition: The college hosts the district-level tournament and the

yearly sporting event.

Yoga Centre: The institute provides a special area for yoga to help students' physical

and mental health. The campus celebrates International Yoga Day annually.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

37

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year

(INR in Lakhs)**16.12**

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a well-equipped and beautifully designed Central Library that was finished in

1980. It is an invaluable resource for undergraduate, graduate, and doctoral students, as well as

researchers. The library, frequently referred to as the institute's heart, is critical for helping the

teaching and learning process by providing comprehensive reading materials. It contains 24,242

volumes and acts as a resource for students by giving syllabuses and question papers on a wide

range of subjects. Since 2006, the library has been completely automated, and users can access

information via the Online Public Access Catalogue. It is powered by INFLIBNET's sophisticated

Soul 3.0 Automation Software, which effectively manages all library functions such as cataloguing

and circulation.

1.Name of the ILMS software - Soul 3.0

2. Nature of automation (Fully or partially) - Fully

3. Version - Soul 3.0**4. Year of automation - 2006**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sadhuvaswanicollege.com/upload/igac/Library.pdf

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

B. Any 3 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

1.269

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

41

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Institute is equipped with robust IT facilities, including Wi-Fi, to enhance the teaching and learning experience. It offers a wide range of technological resources, such as computers, essential software, projectors, LED panels, scanners, printers, and Xerox machines, available across administrative sections. The Computer Department benefits from a dedicated Local Area Network (LAN), ensuring seamless connectivity for academic and operational activities.

To maintain discipline and security, CCTV surveillance systems are installed in the library and across the campus. The Institute boasts a private internet connection with a bandwidth of 100 Mbps, providing high-speed internet access to the office, library, students, and faculty. This connectivity helps the community stay updated with the latest developments in various fields of knowledge.

Furthermore, all classrooms are Wi-Fi-enabled to facilitate ICT-integrated teaching, creating an environment that supports modern educational methodologies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sadhuvaswanicollege.com/upload/iqac/IT%20Policies.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1327	57

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. 250 Mbps
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File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	A. All four of the above
--	---------------------------------

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sadhuvaswanicollege.com/upload/iqac/Skill%20and%20%20Incubation%20Center%20Report%202023_24%20(3).pdf
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure
4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)
60.18

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Laboratories

The laboratories in all departments are well-equipped and maintained regularly. Maintenance and repairs are managed by qualified and trained departmental lab assistants and computer operators. Lab attendants, supervised by lab assistants, ensure daily cleaning of lab equipment. Stock verification is conducted annually across all laboratories. Additionally, the computers are covered under an Annual Maintenance Contract (AMC) to ensure smooth functioning.

Library

The library is managed by a qualified librarian with the assistance of a team of efficient and trained staff. Its maintenance is fully computerized and automated, with regular updates to ensure seamless operations. At the start of each academic year, the librarian gathers book and journal requirements from department heads. The library committee convenes quarterly to evaluate and procure additional books, including technical and non-technical resources. Regular cleaning of library floors, racks, and the upkeep of books through binding and repair are well-established practices. Proper inspection and stock verification are routinely carried out.

Sanitation

Washrooms are cleaned twice daily to ensure hygiene and cleanliness. Exhaust fans are regularly maintained, and sanitation activities are closely monitored by a supervisor. Dustbins are strategically placed throughout the campus to promote cleanliness. Additionally, the green cover of the campus is well-maintained, contributing to an eco-friendly environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year****461**

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year**33**

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://drive.google.com/file/d/195z2CQJKNqdhD1WeUs4YViQhhz2Ri4_0/view?usp=drive_link
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**191**

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression**5.2.1 - Number of outgoing students who got placement during the year****75**

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education**87**

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year**5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year****03**

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year****07**

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Sadhu Vaswani Autonomous College take a sincere efforts under the NEP 2020 policy for the students to overall development and shape their future. The college has students union will be formed as per the guidelines of Higher education department of MP., In students union President, Vice president , Secretary Vice secretary and class representative will be elected by the Student Union election . In session 2023-24 there will be no Student Union Election conducted. College constitute the various committees to get involve the students to develop leadership quality, social awareness ,courageness and overall progression the students.

Anti Ragging and discipline committee and womens Female faculty members and Two girls repretative of this committee . The members of the committee organized the meeting and will report the harassment issues to concerned convener for the necessary action.

A widely representation of the students to celebrated the Teachers day, Sant Hirdaram Jayanti Gandhi Jayanti, Matdata Diwas.

College students actively coordinate the programme like seminars ,workshop , lectures, faculty development programme ,cultural fest to faculty Incharge.

Students representation and fully involvement activities of college and programme to build the confidence , character and leadership quality and develop better time management skill.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1PGly7-tRD8cywemeCoSA9q4iFStp0UY9/view?usp=drive_link

5.3.3 - Number of sports and cultural events / competitions organised by the institution

25

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association of our college was officially formed in the year 2007-2008 with a purpose to have a say in certain matters of our outgoing students to better the quality enhancement process of the institution. Alumni serve many valuable roles, such as helping to build and grow an institution's brand through word of mouth marketing. Contribution of Alumni Association can be many fold:-

1. Placements: -Through career guidance and placement cell make a good efforts to create the sources of placement opportunities to the students and organized open campus from different companies. Al

2. Networking Platform:- Alumni Network by itself is one of the best professional networking platform Page 88/132 14-10-2022 01:29:36 Self Study Report of college available today.

3. Career building tools:- One of the things to remember about alumni association is that they want you to succeed. Of course,

4. Online Alumni Directory:- An instant platform to connect with people. Attending online events and joining professional groups can build long term relationships.

Conclusion:- The alumni association in this way mirrors the positive efforts undertaken by the institute to enhance the quality at external as well as internal level.

Principal Dr. A. K Singh Smt Meena Khiyani

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1t79nG_KSrv1tD-R6MRgxut5Ns7RI_axB/view?usp=drive_link

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision:- To be a value based globally recognized institution known for its focus on delivering unparalleled education ensuring excellence in academic and research activities to meet the needs of community as a whole.

Mission :- The aim of Education is individual development as it leads to the development of the Nation. Happiness lies in giving and the best giving is that of education.

- 1. Skill development programs to be executed and monitored.**
- 2. Career oriented guidance to shape up the students' growth, personality development and goal achievement.**
- 3. Advancement of research attitude and scientific temperament among the youth to develop intellectual society.**
- 4. Serving the underprivileged rural youth, educating them to social consciousness of rights and responsibilities.**
- 5. Integrating Human Values, thus developing a sense of the divine presence by means of group activities and personal guidance, in a family atmosphere.**

JUSTIFICATION: -

1. Our mission for offering quality education to socially and economically backward classes addresses the social needs, equality and quality.

2. Our College motivates and encourages student's participation in various activities like NCC, NSS, Sports, cultural etc.

3. The gender equality is maintained by encouraging girls to be an active participant in various academic and non-academic events.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sadhuvaswanicollege.com/upload/iqac/vision%20and%20mission.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The effective leadership is reflected in various institutional practices such as decentralization and participative management. This is done through effective involvement of Management trustees, Planning committee, Governing council, Academic council, Staff council, Heads of Departments, IQAC Coordinator. There are various committees in the college, the students are the members of these committees. Our college encourages extensive student involvement and leadership development by assigning formal responsibilities within various committees. Various cultural, sports, educational and social activities are being performed by the students under the guidance of in-charge teachers of these committees.

At the beginning of every session Staff Council meeting is held and teachers are allotted various portfolios. Teachers are nominated to look after planning and execution of various committees and societies of their interests, and thus everyone is involved in administration.

This decentralized approach is prominently reflected in the annual admission process at our college. The Admission Committee collaborates with departmental teachers to assist in admission

visits and counseling.

Our efficient team of teachers successfully organize various academic and non-academic events for the overall development of the institution very year.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://sadhuvaswanicollege.com/upload/igac/strategic%20plan%202023-24.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

At our institution, the strategic plan is actively implemented to ensure the optimal use of human resources and infrastructure, with a strong focus on enhancing students' academic achievements and well-being. Department heads play an important role in planning initiatives that align with these core values.

The college has successfully implemented NEP from session 2021-22 as prescribed by Higher Education. As per NEP guidelines, the college has included many vocational courses in its curriculum besides the Major, Minor and Elective papers suggested by M.P. Higher education. Continuous Comprehensive Evaluation (CCE) are effectively conducted for the students as per the guidelines of Higher Education. Additionally, efforts are made to strengthen the feedback system to gather valuable insights for continuous improvement.

Field visits and industrial tours have been included for practical implementation of the NEP syllabus. Students are motivated for the participation in various extension activities to cultivate moral values in students and serve the community as well. Smart boards and online study material is used to give the students latest updates. INFLIBNET is used to acquire maximum information for students by professors. Professors of

all departments are actively involved in guiding students for doing Internships and prepare reports according to the format of higher education. Initiative for Skill Development and Incubation Centre has been taken to develop extra skills in students.

Research Development Cell, encourage teachers to attend and present research papers in conferences, seminars and workshops.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sadhuvaswanicollege.com/upload/iqac/strategic%20plan%202023-24.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Response: -

ADMINISTRATIVE SETUP: -

Governing Body: The Governing Body is the highest decision-making body, It is develops the policies and deliberates on the academic, financial and administrative initiatives for the future which guides the institution to serve its stakeholders as per the mission statements of the institution.

The Principal is responsible for day-to-day academic and administrative matters. The Principal chairs all the statutory and non-statutory bodies such as Governing Body, Finance Committee, Academic Council, IQAC, Office adminstration and Staff Council.

IQAC: Responsible to develop a quality system for conscious, consistent and catalytic action to improve the academic and administrative performance. It plans various strategies for better quality output based on the feedback of previous session.

Board of Studies: It constitutes of BOS Chairman, HOD and various faculties of respective departments who review and

revise the curriculum and matters related to academics. The recommendations are forwarded to the academic council for approval.

Academic Council: The core objective is to maintain the standards of education, approval of new syllabi and the changes in them, approval of new programme, admission process, teaching-learning and evaluation methodologies, research initiatives and student support facilities.

Finance Committee: Supervision and allocation of the financial resources for academic & infrastructural facilities, student support, administrative and welfare activities. The committee reviews and prepares budget proposal under the direction of the Principal which is forwarded to the Governing body for approval.

File Description	Documents
Paste link to Organogram on the institution webpage	https://sadhuvaswanicollege.com/upload/iqac/organo.pdf
Upload any additional information	View File
Paste link for additional Information	https://sadhuvaswanicollege.com/details.php?prId=NzAxUzNXT1JMRfMyMTU_

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Sadhu Vaswani (Autonomous) College focuses on Skill Enhancement, Financial support and Health

assistance of the staff.

1. Financial Assistance

- Financial support for research projects.
- Salary Advance Scheme.
- Financial support for Publications.

2. Career Advancement

- For updating the subject knowledge, the teaching staff members are allowed to participate in Orientation Programmes, Refresher Courses, and Short Term Courses, Faculty Development Program.

3. Physical and Health Assistance

- Yoga classes open for all staff.
- Free Medical Camps/Check-ups for all Staff .

4. Statutory Welfare Measures

- ? EPF facility is provided to Teaching and Non-teaching Staff.
- ? Lady teachers can avail Maternity Leave as per Government rules.
- ? The teaching and non-teaching staff are granted different types of leaves such as duty leave,

earned leave, medical leave etc. as per the norms of State Government and the UGC.

5. Awards and motivation

a. Staff members

- The college encourages teaching staff for Research Projects like UGC, DBT, MPCST, DST etc
- Increment for appreciation of new PhD/M.Phil Holder.

- **Awards for Best Teacher.**

b. Staff-Family members

- **Annual Function organised by the management for the families of staff members.**
- **Celebration of important festivals for the teaching and non-teaching community.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

09

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation /

Induction Programmes, Refresher Courses, Short-Term Course, etc.)**92**

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Sadhu Vaswani (autonomous) College routinely performs internal and external audits. The management-appointed internal auditing team conducts internal audits once a year.

Internal Audit:-

1.Requirements are specified on note sheet and forwarded by Principal and chairman.

2.Quotations are Tender limited with the help of advertisement on website.

3.Tender opened on specified data and comparative chart is prepared

4.Quotations approved by purchase committee and forwarded to the respective departments.

5.Supply/ Purchase order placed.

6.Items Purchased are received and recorded by the store.

7. Invoice verified are then forwarded to the principal and chairman .

External Audit: -

1.New Budget is prepared by finance Committee in Every Year.

2.Budget is head wise divided.

3.Report for expenditure is prepared.

4.Auditor verifies the audit report.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0.52

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Mobilization of Funds:

1. Earned income: Fee collected from students

2.Central Government Funds: UGC, DST-FIST, Scholarships etc.

3.State Government Funds:

- Grant-in-aid for salary
- State government fund for NSS, NCC.

Utilization of Funds: The College utilizes funds for the following :

- 1.New Infrastructure Development and Infrastructure Maintenance
- 2.Salary
- 3.Procurement and maintenance of Equipments
- 4.Conducting Seminars/ Workshops
- 5.Student Support (Scholarships, Fee Concessions)
- 6.Conducting Extension Activities
- 7.Sports Promotion Activities
- 8.Library Expenses
- 9.Examination Expenses.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Internal Quality Assurance Cell (IQAC) has devised strategies to improve the teaching-learning

process through increased use of ICT, expanding the scope of the library, The IQAC regularly

conducted meetings; it has collected feedback in appropriate forms from different stakeholder

categories, analyzed the same and used it for qualitative improvement .Examples of best practices

institutionalized as a result of IQAC initiatives:

- Preparing Academic calendar.
- Conduct of IQAC Meetings at regular intervals.
- Coordinating statutory body meetings and General staff Meetings.
- Submission of AQAR Reports.
- AISHE Survey submitted on time.
- Super-30 scheme , a initiative for quality training and competitive exam preparation for the students.
- Skill Development and Incubation centre is developed for training students with skills apart from the curriculum of their regular course.
- Organized workshop for curriculum redesigning and curriculum enrichment related to quality enhancement under NEP-2020.
- Student Orientation Programme organized.
- To promote innovation and effective teaching-learning methods in the institution.
- Administrrating and Monitoring Feedback analysis collected from various stakeholders.
- To assess the overall academic work done by different departments & encourage institutions for Self-evaluation.
- To enhance the academic quality of all the departments & monitor the teaching methodologies.
- To analyze the overall performance of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The institution reviews its teaching-learning process, structures and methodologies of

operation and learning outcomes at periodic intervals through its IQAC as per norms Response: The

Technique adopted by the IQAC to check periodically the teaching-learning process, structure,

methodologies of operations and learning outcomes are as follows:

- Academic calendar is prepared and distributed to various departments.
- Preparation of time table and lesson planners.
- Regular checking of daily diaries and lesson planners, attendance registers and academic records.
- College timings and discipline are strictly followed.
- Monitoring attendance of the students and mentoring them.
- Guest lectures, seminars, workshops, extension activities and industrial visits are organized.
- Guiding the students about reference books, journals and providing study material.
- Career guidance cell gives counselling and manages the placement of all streams in an effective manner.
- Providing infrastructure facilities to conduct and create teaching-learning environment.
- Feedback is taken from students, teachers and stakeholders.
- Parents' teacher meetings are arranged.
- Verifying the syllabus completion statement consolidated by the departments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://sadhuvaswanicollege.com/upload/iqac/annual%20report_final_compressed.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Sadhu Vaswani (Autonomous) College is committed to fostering an inclusive environment that values and respects all gender identities. The college firmly believes that gender equality is not limited to empowering women but extends to providing equal opportunities for all genders. This ethos is deeply embedded in the institution's broader vision of promoting educational excellence, values, and social responsibility.

Gender equity and sensitization are woven into both academic and co-curricular activities, ensuring that all students receive a balanced and inclusive educational experience. The college enforces a strict "zero-tolerance" policy against gender discrimination, which is reflected in inclusive teaching practices, proactive support systems, and dedicated committees for women's empowerment and grievance redressal.

To further enhance campus safety and security, the college is equipped with CCTV surveillance systems that monitor student movement across the campus. This initiative ensures a safe and secure environment for students and staff alike, fostering a culture of respect and equality. The college's comprehensive approach to gender equality and campus safety underscores its commitment to creating a nurturing, supportive space for every student, free from discrimination and harassment.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sadhuvaswanicollege.com/upload/iqac/annual%20report_final_compressed.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Sadhu Vaswani Autonomous College: Commitment to Sustainable Waste Management

Sadhu Vaswani Autonomous College is dedicated to maintain a clean and sustainable campus through a consistent and comprehensive approach to waste management. The college has implemented systematic processes for the collection, segregation, and proper disposal of various types of waste, ensuring minimal environmental impact. To minimize waste generation, the college promotes eco-friendly practices among students and staff.

Solid Waste Management

The college generates solid waste primarily from horticultural activities, such as dry leaves and plant clippings. Other common waste includes glass, fibre, food waste, paper, and plastic. Food and plastic waste are collected through strategically placed bins across the campus. Horticultural waste is composted on-site, contributing to sustainable practices.

Liquid Waste Management

Liquid waste generated on campus includes sewage, laboratory effluent, and hostel waste. Laboratory wastewater is free from hazardous chemicals.

E-Waste Management

Electronic goods on campus are used optimally to minimize electronic waste. Minor repairs are handled by laboratory assistants and teaching staff, while technical assistants address major repairs. Repaired and functional devices are reused to extend their lifecycle and reduce waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**

A. Any 4 or All of the above

- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive

B. Any 3 of the above

technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Harmony, nationality, equality, justice, inclusiveness, and respect for Indian culture form the foundation of the college's academic and administrative vision. Embracing regional, communal, cultural, socioeconomic, and linguistic diversity is crucial for fostering innovative approaches to addressing a wide range of challenges and meeting the needs of students. This commitment also helps create a cohesive and inclusive learning environment that encourages growth, understanding, and collaboration.

The MMVY/MMJKY/SC/ST/OBC cell also provides information on government scholarships as well as other professional development advice. Our college's admission process prioritizes inclusivity by offering special consideration to students from minority groups, girls, and individuals with disabilities, thereby promoting equal opportunities for access to higher education.

As students from diverse regions and linguistic backgrounds become integral to the campus community, the college fosters a rich tapestry of linguistic diversity. Through various cultural programs, the institution nurtures an appreciation for cultural

differences, promoting respect and understanding among students. These activities also help students grasp the importance of Indian unity and integrity, celebrating the nation's cultural diversity. The college organizes community-building events like Dandiya to encourage communal harmony. Students showcase a variety of dance styles during cultural events such as Fresher's Day and Annual Day, highlighting the vibrant diversity of the campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution celebrates national festivals with great enthusiasm and dedication. Throughout the year, programs highlighting the lives and philosophies of the nation's great leaders are organized. Awareness campaigns are conducted on important initiatives such as the Swachh Bharat Mission, anti-plastic drives, tree plantation and blood donation camps. The college is deeply committed to instilling human values and social responsibilities in students, guided by constitutional principles. This is achieved by fostering core values that encourage social unity and national development.

Our college ensures equal opportunities for all, regardless of caste, culture, or economic background, promoting the progress of both students and staff. Students are encouraged to express their ideas and creativity through discussions, extempore speeches, and plays, all while respecting the rights of others. The posters and images displayed throughout the college campus serve to raise awareness of constitutional values among students.

Additionally, the college supports various cells, such as the NSS, NCC, and the Women Empowerment Cell, which actively engage students in understanding their rights and responsibilities as Indian citizens. On occasions like Independence Day and Republic Day, the college organizes cultural programs performed by students to celebrate and promote the sovereignty, unity, and integrity of India.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National festivals play a crucial role in nurturing the spirit of nationalism and patriotism among the people of India. Celebrating these festivals honors the sacrifices made by our great leaders and freedom fighters who laid down their lives for the nation's foundation. Sadhu Vaswani Autonomous College boasts a vibrant campus culture, rich with national and international observances, commemorations, and festivals. These events offer students diverse learning opportunities that contribute to their overall personality development.

The core of student growth at the college is rooted in a blend of cultural and traditional values, a strong sense of nationhood, research aptitude, and social responsibility. Sadhu Vaswani Autonomous College hosts a dynamic range of celebrations, including:

- Independence Day (15th August): Promoting national consciousness.
- International Meat Less Day (25th November): Raising social awareness.
- International Yoga Day (21st June): Promoting health and well-being.
- Tree Plantation Day (30th July): Fostering environmental consciousness.
- Teacher's Day (5th September): Celebrating reverence for educators.
- Annual Cultural Fest: Showcasing the rich diversity and creativity of students.

These events serve to instill values of civic responsibility, environmental care, and personal growth in students, while reinforcing the college's commitment to holistic development.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practices-I

Eco-Friendly Campus

Objective:

The objective of an eco-friendly campus is to promote sustainability by reducing the institution's ecological

footprint, fostering environmental awareness, and encouraging green practices for a healthier planet.

Practice:

Eco-friendly campus practices include energy efficiency, waste management, water conservation, and promoting green spaces. Additionally, sustainable transportation, awareness programs, and paperless operations contribute to a greener environment.

Evidence of Success:

Sadhu Vaswani (Autonomous) College has installed solar panels on the roof, promotes the use of LEDs, and supports rainwater harvesting to enhance sustainability. The campus features a lush green environment, encouraging bicycle use and fostering an eco-friendly atmosphere

Best Practices-II

Contributory Poor Students' Relief Fund

Contributory Poor Students' Relief Fund, created under the Sri Dayaram Daryani Memorial Fund, exemplifies the generosity and commitment of the staff and management of Sadhu Vaswani College.

Objective:

1. To provide financial assistance to the students having incapable of paying fees.
2. To encourage studious students from low-income families to pursue higher education.
3. To encourage children to study in order for them to become self-sufficient and have a decent life and future.

Other Private Scholarships

The Nihchal Israni Foundation offers financial assistance to underprivileged students at your college. One of the key scholarships provided by the foundation is the Geeta Israni Scholarship, which amounts to Rs 3,00,000 (Three lakh rupees) for the academic year 2023-24. This scholarship was awarded to

30 students.

Additionally, the Sitaram Jindal Foundation from Bangalore also extends financial aid to support poor students at our college.

File Description	Documents
Best practices in the Institutional website	https://sadhuvaswanicollege.com/details.php?prId=MzcxUzNXT1JMRfMyMTU
Any other relevant information	https://sadhuvaswanicollege.com/details.php?prId=MzcxUzNXT1JMRfMyMTU

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The Super 30 Program, launched in the academic year 2019 by Sadhu Vaswani (Autonomous) College, aims to foster a unique educational environment grounded in humanity, compassion, and social responsibility. Designed to balance intellectual growth with social commitment, the program prepares students for personal success and societal contributions. Each year, 30 exceptional students from the first year of undergraduate courses (B.Com, BA, B.Sc., BBA, and BCA) are selected to receive specialized support and resources. The primary objective of the program is to assist students from remote areas who cannot afford coaching fees, providing them opportunities to prepare for competitive government exams such as Civil Services, SSC, and Banking Services. Additionally, the program seeks to create an environment that nurtures talent and promotes academic excellence by offering high-quality teaching and an open, encouraging atmosphere to help students reach their potential. Eligibility criteria include scoring over 60% in the 12th-grade examinations and being enrolled in the first year of undergraduate studies. The selection process comprises an entrance exam, a merit-based shortlisting, and a personal interview before final enrollment. Through this initiative, the college ensures that deserving students receive the support needed to excel academically and contribute meaningfully to society.

File Description	Documents
Appropriate link in the institutional website	https://sadhuvaswanicollege.com/upload/iqac/Super%2030%20report_23-24.pdf
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of action for next academic year (2024-25)

1. To submit AQAR in new frame work of NAAC.
2. To conduct expert lectures for students.
3. To conduct orientation programme for students and teachers on NEP
4. Awareness program for participation of students in community outreach programmes and extension activities
5. To conduct skill development programmes.
6. To organize Guest Lectures on IPR, Value education, Women empowerment Gender sensitization, Research Methodology.
7. To conduct workshop/ training on consultancy services.
8. To strengthen and consolidate the working of career guidance and placement cell
9. To involve alumni association in various programmes to be conducted during the upcoming session
10. To organize activities of NCC, NSS, Sports, Cultural, Health and Hygiene, PTM and Important Day Celebration.
11. To conduct Educational tour/ Field Visit.